

# WEST LAFAYETTE PUBLIC LIBRARY BOARD

"Celebrating over 75 Years of Library Service to our Community."

## BOARD OF LIBRARY TRUSTEES MEETING

Minutes for February 13, 2008

**Board members present:** Nancy Dunn (President), Al Altschaeffl, Linda Eales, Marybeth Miller, Jeffrey Schwab and Library Director, Nick Schenkel.

**Public present:** Jean Sullivan, Friends of the West Lafayette Public Library

1. The President called the meeting to order at 7:04 p.m. after determining a quorum. The Board approved the agenda as presented.
2. Secretary's Minutes - The Board approved the January 9, 2008 minutes as amended.
3. Treasurer's Report - (see attached) The Board approved the claims as presented.
  - a. Health Insurance for Employees - The Board authorizes the Director to renew the Employee Health Insurance policy at an amount not to exceed last year's rate plus 10%. The Board authorizes the Director to offer the staff compensation to offset an increase in out of pocket expenses in their insurance cost if matching savings can be realized on the Library Insurance renewal.
  - b. Building Insurance - The Board authorized the director to renew the Building and General Liability Insurance policy at a cost not to exceed \$16,644.
4. President's Report - none
5. Librarian's Report - (see attached) The Library Director discussed a meeting he attended with the St. Elizabeth, Home Hospital, and Tippecanoe County librarians. Also, he discussed a meeting that was held with Mayor Dennis.
6. Old Business
  - a. The 2007 and 2008 Budgets - The Director reported that we are still finalizing the 2007 budgets. The 2008 budgets are awaiting approval from the State.
  - b. Construction Fund - The balance in the Construction Fund has been designated for purchase for the Library and should be depleted by next month.
7. New Business
  - a. Library Capital Projects Fund 2008 and 2009 - The Director explained that we will receive the 2007 funds in late 2008.
  - b. Long-Range Plans - The Director distributed the 2008 Long-Range Plan for us to study and submit changes or additions.
8. Improvements to the Library's buildings and collections - The outside lights were replaced. The Board authorized the Director to renegotiate the janitorial service contract.
9. Comments from the public - There being no comments from the public, the President adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Linda Eales, Secretary