

# WEST LAFAYETTE PUBLIC LIBRARY BOARD

"Celebrating over 75 Years of Library Service to our Community."

## BOARD OF LIBRARY TRUSTEES MEETING

MINUTES FOR SEPTEMBER 13, 2006

**Board members present:** Nancy Dunn (President), Al Altschaeffl, Christine Goellner, Jill Hutchcroft, Mark Moriarty, Jeffrey Schwab and Library Director, Nick Schenkel.

**Public present:** Kurt Stevens, KB Solutions

1. The President called the meeting to order at 7:02 p.m. after determining a quorum. The Board approved the agenda as presented.
2. Secretary's Minutes - The Board approved the August 16, 2006 minutes as presented.
3. President's Report - The Board discussed several fund raising options. Suggestions included (a) the preparation of publicity materials such as pamphlets and web sites clarifying the different roles of the Library Foundation and the Friends of the Library, (b) electronic pledge cards, (c) the sale of collectables, possibly in conjunction with the Tippecanoe County Historical Society.
4. Treasurer's Report - (see attached) The Board approved the claims as presented.
5. Librarian's Report - (see attached) The Library Director gave a succinct overview of recent activities and accomplishments.
6. Old Business
  - a. Kurt Stevens, owner of KB Solutions, presented a proposal for optimizing energy usage at the Library for a one time fee of \$14,800. The Board approved a motion authorizing the Library Director to proceed with this agreement.
  - b. The Board approved a motion to authorize the Library Director, following consultation with the Library Attorney to obtain a loan to cover operational costs until tax monies are received. The loan will be obtained from either Regions Bank or Lafayette Bank and Trust, dependent upon determination of the relevant tax status.
  - c. The Board approved a motion amending the Library hours for holidays in 2006.
7. New Business
  - a. Approval of 2007 Budgets -(see attached) The Board approved the following budgets for 2007: The Operating Budget, Bond Interest and Redemption Budget, and the Library Improvement Reserve Fund.
  - b. The Board approved a motion to decrease the number of hours the library is open by 7 hours/week in order to reduce operating expenses due to budget restrictions.
  - c. The Board approved a motion to amend the Fines and Fees (see attached).
8. Improvements to the library's buildings and collections - none
9. Comments from the public - There being no comments from the public, the President adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Jill Hutchcroft, Acting Secretary