

# WEST LAFAYETTE PUBLIC LIBRARY BOARD

"Celebrating over 75 Years of Library Service to our Community."

## BOARD OF LIBRARY TRUSTEES MEETING

Minutes for December 12, 2007

**Board members present:** Nancy Dunn (President), Al Altschaeffl, Linda Eales, Christine Goellner, Mary Beth Miller, Mark Moriarty, Jeffrey Schwab and Library Director, Nick Schenkel.

**Public present:** Jean Sullivan, Friends of the West Lafayette Public Library

1. The President called the meeting to order at 7:01 p.m. after determining a quorum. The Board approved the agenda as presented.
2. Secretary's Minutes - The Board approved the November 27, 2007 minutes as amended.
3. President's Report - none
4. Treasurer's Report - (see attached) The Board approved the claims to be paid this month and the claims to be paid as of January 2, 2008 as presented.
  - a. Indiana Bond Bank - (see attached) The Board approved the Year-End Warrant Assistance Program Resolution as presented. The Board approved the 2008 Advance Funding Program Resolution as presented.
5. Librarian's Report - (see attached) The Library Director discussed the remaining balance of the Construction Fund. The Board recommended that the director purchase the items previously approved.
6. Old Business
  - a. 2007 Budgets - A general discussion regarding the 2007 budgets took place.
  - b. 2008 Budgets - The Director reported that we are getting a new Budget Officer from the Department of Local Government and Finance.
  - c. HVAC Monitoring for 2008 - (see attached) The Board tabled this item until next month. The Board authorized the Director to pursue warranty and labor expense repairs with Johnson Controls as discussed.
7. New Business
  - a. Library Garage & Construction Fund - See 5.
  - b. Library Foundation & Long-Range Plan - The Library Foundation is able to donate money to the Library from the interest on its investments. Currently, that money goes into the Operating Fund. The Director asked the Board to consider options for the donated money in the next year. The Director will send the Board a copy of last year's Long-Range plan in order to prepare for 2008.
8. Improvements to the library's buildings and collections - The Director reported that the Library has received several generous donations.
9. Comments from the public - There being no comments from the public, the President adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Linda Eales, Secretary